

Thrown in the Deep End: Thriving as a New Manager

2 Days

Learn to capitalise on team members' strengths and get your team moving ahead. Discover how to manage workflows, achieve team goals and get things done on time. Find out how to give feedback and help others learn on the job. You'll also discover how to handle conflict in ways that build your team rather than breaking it down.

What you'll learn to do in this course

You'll come out of this session with powerful tools for succeeding in your management role. We'll bring theory to life and tell you how to succeed. A range of practical tips will be presented to you. You'll talk through examples and enjoy practical exercises. At the end of the course, you should be able to:

- Understand your role and responsibilities as a manager
- Work with your team to get great results
- Discuss the challenges you face as a new manager
- Handle different personality types
- Get people to listen to feedback
- Set priorities and manage workflows
- Use team problem solving tools
- Handle conflict in your team

Topics you'll cover

- Introduction
- Your role as manager
- Skills for leading teams
- Your challenges solved
- Working with personalities
- Your EEO and OH&S responsibilities
- The art of giving feedback
- Getting things done
- Tools for team thinking
- Managing conflict

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“Smart training for clever people”

“It was great. Learnt a lot in terms of successfully influencing or guiding an outcome amongst peers.”

“The course contents are very relevant and useful in my role.”

“Fantastic! Thank you for a really interesting day. It has given me a much clearer understanding of where I am coming from when I enter the workplace and where my colleagues are coming from.”



Book your training NOW

Call Eleanor Shakiba on 0433 126 841

Download course information at
www.thinklearnsucceed.com.au