

# Make a great first impression

by Hedley Galt

**It takes about three seconds to make a first impression. How you appear can make or break your job interview. So here are a few tips to make a fantastic first impression every time.**

### **Be on time**

There is nothing more unprofessional to a prospective employer than turning up late for an interview. Give yourself more time than you need to get there. It's better to be early and relaxed than late and stressed.

### **Smile**

Turning up the corners of your mouth is the quickest and easiest way to make a great first impression. A genuine smile is understood universally and puts the other person at ease.

### **Dress appropriately**

Find out what the company's dress code is and match it. If you're not sure then always take the option of dressing smartly. Better to be overdressed in an interview than risk being underdressed.

### **Be Prepared**

To be ready to impress, you need to research the company, read through the position information carefully and rehearse answering the questions you may be asked.

**Follow these tips and put your best foot forward towards winning the job you want.**

**Book Hedley to run a course for your team - call 0433 126 841 for quotes and bookings.**

### **Learn More About It**

If you want to learn more about interview skills, book into Planning Your Career Success with TLS. During this one day course, you will create a dynamic map for professional success. You'll work out how to find the right job for you. Then you'll learn to sell your skills to employers. Discover how to breeze through job interviews. By the end of the day you'll feel motivated, confident and ready for success.

**Think Learn Succeed**

